

# Weekly Tasks Brainstormer

Week of

MON	TUE	WED	THUR	FRI	SAT	SUN

<u>Things to Do</u>	!	<u>Projects at a Glance</u>	!	<u>Emails to Write</u>	!	<u>Appointments</u>	!
<u>Someday Maybe</u>	!	<u>Calls to Make</u>	!	<u>Waiting For</u>	!		!



[www.organize2optimize.ca](http://www.organize2optimize.ca)  
[melody@organize2optimize.ca](mailto:melody@organize2optimize.ca)  
 250-821-9995

Rate Level of Priority [!] Low=1 Med=2 High=3